



DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 7 September 2026**

1. Date of publication of this summary: Tuesday 8 September 2026
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Monday 14 September 2026
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any five non-executive members of the Council.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Shiraz Sheikh
Monitoring Officer**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service																		
Agenda Item 7 Local Area Development Funds - Proposal for Allocation Report of Executive Director Place and Regeneration Recommendations The Executive resolves: 1.1 To agree to allocate £524k of Local Area Development Funds to progress the following projects for the 2026/27 financial year as discussed and recommended at the respective Area Oversight Group and to agree to add the capital projects to the capital	Resolved (1) That it be agreed to allocate £524k of Local Area Development Funds to progress the following projects for the 2026/27 financial year as discussed and recommended at the respective Area Oversight Group and to agree to add the capital projects to the capital programme: Figure 1: Project Summary <table><tr><th rowspan="2">Project</th><th colspan="2">Est. Cost (£)</th><th rowspan="2">AOG</th></tr><tr><th>RDEL</th><th>CDEL</th></tr><tr><td>Banbury Town Centre Revitalisation – Look and Feel Phase 2</td><td></td><td>£100k</td><td>Banbury</td></tr><tr><td>Pioneer Square Conveniences (Manorsfield Road)</td><td>£26k</td><td></td><td>Bicester</td></tr><tr><td>Langford Village</td><td></td><td>£100k</td><td></td></tr></table>	Project	Est. Cost (£)		AOG	RDEL	CDEL	Banbury Town Centre Revitalisation – Look and Feel Phase 2		£100k	Banbury	Pioneer Square Conveniences (Manorsfield Road)	£26k		Bicester	Langford Village		£100k		This report seeks to agree an allocation of £524k of Local Area Development Funds for delivery of specific projects in Bicester, Banbury and Kidlington. The proposed projects are supported by the respective AOG and support the council’s priorities around delivering economic prosperity and community leadership.	Option 1: Do not proceed with projects proposed - Funds have already been allocated as set out in Section 4 and priorities have been agreed by Area Oversight Groups. This report is intended to utilise some of this funding for enhancements identified by ward councillors as representatives of our communities. Doing nothing means that identified priorities will not be funded and commitments made to the district as part of the budget setting process will not be fulfilled.	None
Project	Est. Cost (£)		AOG																			
	RDEL	CDEL																				
Banbury Town Centre Revitalisation – Look and Feel Phase 2		£100k	Banbury																			
Pioneer Square Conveniences (Manorsfield Road)	£26k		Bicester																			
Langford Village		£100k																				

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service																																																																																								
programme: Figure 1: Project Summary <table><tr><th>Project</th><th colspan="2">Est. Cost (£)</th><th>AOG</th></tr><tr><td></td><th>RDEL</th><th>CDEL</th><td></td></tr><tr><td>Banbury Town Centre Revitalisation – Look and Feel Phase 2</td><td></td><td>£100k</td><td>Banbury</td></tr><tr><td>Pioneer Square Conveniences (Manorsfield Road)</td><td>£26k</td><td></td><td rowspan="3">Bicester</td></tr><tr><td>Langford Village Park Improvements</td><td></td><td>£100k</td></tr><tr><td>Dangerfield Nature Reserve Boardwalk</td><td></td><td>£60k</td></tr><tr><td>Sports Pavilion – RIBA Stages 2-4</td><td>£33k</td><td></td><td rowspan="5">Kidlington</td></tr><tr><td>*Green Spaces Improvements – Yarnton</td><td></td><td>£110k</td></tr><tr><td>Town Centre Improvements</td><td>£30k</td><td></td></tr><tr><td>*Oxford-Banbury Road Corridor Options Appraisal</td><td>£45k</td><td></td></tr><tr><td>Community Insight Fund</td><td>£20k</td><td></td></tr><tr><td>Total Revenue / Capital Funding</td><td>£154k</td><td>£370k</td><td rowspan="2"></td><td rowspan="2"></td></tr><tr><td>Total Funding Requested</td><td colspan="2">£524,000</td></tr><tr><td colspan="4">* The allocations for these two projects are for match funding to support delivery of a wider initiative</td></tr></table>	Project	Est. Cost (£)		AOG		RDEL	CDEL		Banbury Town Centre Revitalisation – Look and Feel Phase 2		£100k	Banbury	Pioneer Square Conveniences (Manorsfield Road)	£26k		Bicester	Langford Village Park Improvements		£100k	Dangerfield Nature Reserve Boardwalk		£60k	Sports Pavilion – RIBA Stages 2-4	£33k		Kidlington	*Green Spaces Improvements – Yarnton		£110k	Town Centre Improvements	£30k		*Oxford-Banbury Road Corridor Options Appraisal	£45k		Community Insight Fund	£20k		Total Revenue / Capital Funding	£154k	£370k			Total Funding Requested	£524,000		* The allocations for these two projects are for match funding to support delivery of a wider initiative				<table><tr><td>Park Improvements</td><td></td><td></td><td rowspan="2"></td><td rowspan="2"></td></tr><tr><td>Dangerfield Nature Reserve Boardwalk</td><td></td><td>£60k</td></tr><tr><td>Sports Pavilion – RIBA Stages 2-4</td><td>£33k</td><td></td><td rowspan="5">Kidlington</td><td rowspan="5"></td></tr><tr><td>*Green Spaces Improvements – Yarnton</td><td></td><td>£110k</td></tr><tr><td>Town Centre Improvements</td><td>£30k</td><td></td></tr><tr><td>*Oxford-Banbury Road Corridor Options Appraisal</td><td>£45k</td><td></td></tr><tr><td>Community Insight Fund</td><td>£20k</td><td></td></tr><tr><td>Total Revenue / Capital Funding</td><td>£154k</td><td>£370k</td><td rowspan="2"></td><td rowspan="2"></td></tr><tr><td>Total Funding Requested</td><td colspan="2">£524,000</td></tr><tr><td colspan="5">* The allocations for these two projects are for match funding to support delivery of a wider initiative</td></tr></table>	Park Improvements					Dangerfield Nature Reserve Boardwalk		£60k	Sports Pavilion – RIBA Stages 2-4	£33k		Kidlington		*Green Spaces Improvements – Yarnton		£110k	Town Centre Improvements	£30k		*Oxford-Banbury Road Corridor Options Appraisal	£45k		Community Insight Fund	£20k		Total Revenue / Capital Funding	£154k	£370k			Total Funding Requested	£524,000		* The allocations for these two projects are for match funding to support delivery of a wider initiative							
Project	Est. Cost (£)		AOG																																																																																									
	RDEL	CDEL																																																																																										
Banbury Town Centre Revitalisation – Look and Feel Phase 2		£100k	Banbury																																																																																									
Pioneer Square Conveniences (Manorsfield Road)	£26k		Bicester																																																																																									
Langford Village Park Improvements		£100k																																																																																										
Dangerfield Nature Reserve Boardwalk		£60k																																																																																										
Sports Pavilion – RIBA Stages 2-4	£33k		Kidlington																																																																																									
*Green Spaces Improvements – Yarnton		£110k																																																																																										
Town Centre Improvements	£30k																																																																																											
*Oxford-Banbury Road Corridor Options Appraisal	£45k																																																																																											
Community Insight Fund	£20k																																																																																											
Total Revenue / Capital Funding	£154k	£370k																																																																																										
Total Funding Requested	£524,000																																																																																											
* The allocations for these two projects are for match funding to support delivery of a wider initiative																																																																																												
Park Improvements																																																																																												
Dangerfield Nature Reserve Boardwalk		£60k																																																																																										
Sports Pavilion – RIBA Stages 2-4	£33k		Kidlington																																																																																									
*Green Spaces Improvements – Yarnton		£110k																																																																																										
Town Centre Improvements	£30k																																																																																											
*Oxford-Banbury Road Corridor Options Appraisal	£45k																																																																																											
Community Insight Fund	£20k																																																																																											
Total Revenue / Capital Funding	£154k	£370k																																																																																										
Total Funding Requested	£524,000																																																																																											
* The allocations for these two projects are for match funding to support delivery of a wider initiative																																																																																												
1.2 To approve the use of	(2) That the use of £47,281 of S106 funds to top up the proposed allocation for Green Spaces Improvements for Yarnton (Appendix 3) be approved to create a total scheme budget of £157,281 in the capital programme.																																																																																											

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
£47,281 of S106 funds to top up the proposed allocation for Green Spaces Improvements for Yarnnton (Appendix 3) and include to create a total scheme budget of £157,281 in the capital programme. 1.3 To delegate authority to the Executive Director Place and Regeneration, in consultation with the Portfolio Holder for Strategic Leadership and Regeneration and the Assistant Director Finance, to agree final cost plans for the above projects subject to the maximum cost envelope outlined in Figure 1.	(3) That authority be delegated to the Executive Director Place and Regeneration, in consultation with the Portfolio Holder for Strategic Leadership and Regeneration and the Assistant Director Finance, to agree final cost plans for the above projects subject to the maximum cost envelope outlined in Figure 1 above. (4) That the progress of previously approved projects be noted and it be agreed to receive further updates as project delivery progresses.			

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
1.4 To note the progress of previously approved projects and to agree to receive further updates as project delivery progresses.				
Agenda Item 8 Additional Temporary Accommodation Purchases Report of Assistant Director Wellbeing and Housing Recommendations The Executive resolves: 1.1 To approve the increase to the Council's capital programme of £1,000,000 that arises from the report, using grant funding from	Resolved (1) That the increase to the Council's capital programme of £1,000,000 for additional temporary accommodation purchases, using grant funding from resettlement, be approved.	The report will enable more suitable temporary accommodation options within the district. The increase in capacity within the portfolio will also reduce revenue pressures that would otherwise arise.	Option 1: Not to use the grant money in this way. The Council could seek to use the grant money in other ways that would be of benefit to the Afghan Resettlement households. However, it is unclear whether other means would be able to prevent their homelessness, as these are the steps we are currently taking. When the households do become homeless, temporary accommodation costs are likely to be incurred and are likely to be significant.	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
resettlement.			Not spending this grant on increasing stock size would create revenue pressure. This is rejected. Option 2: Spend further grant on nightly charged temporary accommodation. This is an option and the grant would cover the costs of this. However, nightly charge offers no income and no return on investment, which the proposed option does. The income received from property would be Council revenue and would not require repayment. Additionally, families would be in nightly charged accommodation, such as hotels, for periods of over 6 weeks, due to the lack of availability of alternative	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
			accommodation. It is not permitted by government for any household with children to be in hotel accommodation for longer than 6 weeks. This is rejected.	
Agenda Item 9 Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy Report of Assistant Director Property Recommendations The Executive resolves: 1.1 To approve the Voluntary and Community Sector (VCS) and Community	Resolved (1) That the Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy be approved. (2) That the introduction of a standard subsidy framework whereby occupation of Council assets by eligible voluntary and community organisations will normally be offered at	The Council's community centres provide an important resource for local communities, supporting a wide range of voluntary and community organisations that deliver significant social, health and wellbeing benefits across the district. However, the current arrangements have evolved over many years without a consistent corporate framework, resulting in varying lease arrangements, undocumented occupation, inconsistent subsidy levels	Option 1: Continue with existing arrangements This option has been rejected. The current arrangements have evolved over many years without a consistent corporate policy and have resulted in varying lease structures, undocumented occupation, inconsistent subsidy arrangements and differing responsibilities for repairs, maintenance and statutory compliance. The Council cannot currently demonstrate consistent	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Asset Transfer (CAT) Policy attached at Appendix 1. 1.2 To approve the introduction of a standard subsidy framework whereby occupation of Council assets by eligible voluntary and community organisations will normally be offered at up to a 50% discount to independently assessed market rent, for a maximum period of five years, subject to the requirements of the Policy. 1.3 To delegate authority to the Assistant Director Property, in consultation with the	up to a 50% discount to independently assessed market rent, for a maximum period of five years, subject to the requirements of the Policy, be approved. (3) That authority be delegated to the Assistant Director Property, in consultation with the Portfolio Holder for Property & Assets, Chief Finance Officer and Monitoring Officer to enter into property dispositions and occupation agreements under the VCS and CAT policy and in accordance with the Scheme of Delegation under Part	and differing approaches to statutory compliance and asset management. The proposed Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy establishes a consistent, transparent and proportionate framework for the occupation, leasing and transfer of community assets. It supports the Council's Corporate Landlord approach by introducing clear governance arrangements, standardising subsidy, strengthening statutory compliance and providing a structured process for Community Asset Transfers where these deliver sustainable long-term community benefit. The Policy balances the	compliance across its community centre portfolio and continuing with the existing arrangements would expose the Council to ongoing health and safety, governance and financial risks. Option 2: Require all community organisations to pay full market rent and assume responsibility for statutory compliance This option has also been rejected. Whilst this approach would reduce the Council's financial liabilities, it would place significant additional financial and operational pressures on voluntary and community organisations and could undermine the valuable services they provide to	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Portfolio Holder for Property & Assets, Chief Finance Officer and Monitoring Officer to enter into property dispositions and occupation agreements under the VCS and CAT policy and in accordance with the Scheme of Delegation under Part 3 of the Constitution.	3 of the Constitution.	Council's responsibility to safeguard public assets with its commitment to supporting the voluntary and community sector. It does not seek to reduce community provision or remove existing organisations from Council-owned buildings. Instead, it establishes a sustainable funding model that enables the Council to meet its statutory responsibilities as landlord, maintain safe and compliant community buildings, and maximise community benefit whilst continuing to provide significant financial support to community organisations. Approval of the Policy will enable the Council to progressively regularise existing occupation arrangements, prioritise	local communities. The Council also considers that retaining responsibility for key statutory compliance activities provides greater assurance that community buildings remain safe and compliant. Option 3: Approve the proposed Voluntary and Community Sector (VCS) and Community Asset Transfer (CAT) Policy This is the recommended option. The Policy establishes a consistent and transparent corporate framework for community occupation, subsidy and Community Asset Transfers. It enables the Council to meet its statutory responsibilities as corporate landlord, supports sustainable	

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
		those assets presenting the greatest compliance and governance risks, improve the utilisation of community assets and ensure future decisions relating to community occupation are made consistently, transparently and in accordance with an approved corporate policy framework.	community provision, introduces appropriate governance arrangements and creates a long-term funding model that will enable community buildings to remain safe, compliant and well maintained whilst continuing to provide significant financial support to the voluntary and community sector.	
Agenda Item 10 Budget Process 2027/28 Report of Assistant Director Finance (S151 Officer) Recommendations The Executive resolves: 1.1 To approve the Budget	Resolved (1) That the Budget Process for 2027/28 be approved. (2) That the base assumptions to be used for the 2027/28 budget as set out at paragraph 4.2 of the	The Council has a legal obligation to set a balanced budget and ensure it maintains a suitable level of reserves each year. The process laid out in this report will allow CDC to develop budget proposals that will allow it to meet these legal obligations.	There are no alternative options to consider. The process laid out in this report will allow CDC to develop budget proposals to meet its legal obligations.	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Process for 2027/28. 1.2 To approve the base assumptions to be used for the 2027/28 budget as set out at paragraph 4.2. 1.3 To approve a five-year period for the Medium-Term Financial Strategy to 2031/32 and five-year period for the Capital Programme to 2031/32.	report be approved. (3) That a five-year period for the Medium-Term Financial Strategy to 2031/32 and five-year period for the Capital Programme to 2031/32 be approved.			
Agenda Item 11 Finance, Performance and Risk Monitoring Report Quarter 1 2026-2027 Report of Assistant Director Finance (S151 Officer) and Head of Chief Executive's Office	Resolved (1) That the council's finance, performance, and risk management report as at the end of Q1 for the financial year 2026/27 be noted.	The report updates the Committee on the financial, performance, and risk position of the council for the end of Q1 2026-27. Regular reporting is key to good governance and demonstrates that the council is actively managing its	Option 1: This report summarises the council's financial, performance, and risk position up to the end of Q1 2026-27, therefore there are no alternative options to consider.	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Recommendations The Executive resolves: 1.1 To consider and note the contents of the council's finance, performance, and risk management report as at the end of Q1 for the financial year 2026/27. 1.2 To approve the reprofiling of projects in the capital programme and the subsequent update to the programme budget for this financial year. 1.3 To approve the debt write offs set out in exempt Appendix 5. 1.4 To approve the	(2) That the reprofiling of projects in the capital programme and the subsequent update to the programme budget for this financial year be approved. (3) That the debt write offs (Exempt Appendix 5 to the report) be approved. (4) That the £0.655m treasury savings to be vired to Policy Contingency and made available as general contingency be approved. (5) That the release of £0.030m from Policy Contingency for a performance post	financial resources sustainably.		

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
£0.655m treasury savings to be vired to Policy Contingency and made available as general contingency. 1.5 To approve the release of £0.030m from Policy Contingency for a performance post within Place & Regeneration. 1.6 To note the change to the final transfer to reserves reported in the 2025/26 Outturn report as per the Reserves Policy as described in section 4.1.9.	within Place & Regeneration be approved. (6) That the change to the final transfer to reserves reported in the 2025/26 Outturn report as per the Reserves Policy as described in section 4.1.9 of the report be noted.			
Agenda Item 13 Finance, Performance and Risk Monitoring Report Quarter 1 2026/2027 -	As set out under item 11	As set out under item 11	As set out under item 11	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
Exempt Appendix 5				
Agenda Item 14 A New Arts Centre for Banbury Exempt report of Assistant Director Wellbeing and Housing	Resolved (1) As set out in the exempt decisions.	As set out in the exempt decisions	As set out in the exempt decisions	None
Agenda Item 15 Utility Contract Procurement - Property Services Exempt report of Assistant Director Property	Resolved (1) As set out in the exempt decisions. (2) As set out in the exempt decisions. (3) As set out in the exempt decisions. (4) As set out in the	As set out in the exempt decisions	As set out in the exempt decisions	None

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
	exempt decisions. (5) As set out in the exempt decisions. (6) As set out in the exempt decisions.			
Agenda Item 16 Cherwell Futures Programme: Environmental Services Operational Improvement Programme – Full Business Case Exempt report of Executive Director Neighbourhood Services	Resolved (1) As set out in the exempt decisions. (2) As set out in the exempt decisions.	As set out in the exempt decisions	As set out in the exempt decisions	None